



TO: All Respondents
SENT TO ALL VIA ELECTRONIC MAIL

DATE: May 18, 2017

SUBJECT: Notice of Intent to Award
Local Workforce Development Board (LWDB) for LWDA 13 – RFP for One-Stop Operator #032917

The following companies/organizations submitted a response to the above solicitation:

- Memphis Bioworks Foundation
- Southwest Tennessee Community College

Responses were evaluated in accordance with the criteria stated in the solicitation, and Workforce Investment (WIN) hereby announces the intent to award a contract to the following contractor:

Southwest Tennessee Community College

The LWDB and WIN staff will be contacting the above referenced contractor beginning May 18, 2017 regarding terms of a potential award.

The Evaluation Committee's recommendation is subject to the Board's approval. Please be advised that the contract is subject to the availability and appropriation of funds. The successful contractor is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until receipt of a fully executed contract from the City of Memphis or a letter to incur cost signed by Memphis City's Mayor.

The LWDB thanks each respondent for their interest in WIN-funded programs and their time and effort in preparing a response to this solicitation. If you have any questions or concerns, please contact me at (901) 636-6817 or gwendolyn.johnson@workforceinvestmentnetwork.com.

Sincerely,

Gwendolyn Johnson (electronic signature)

Gwendolyn Johnson
Contracts Coordinator

Cc: Kevin Woods, WIN Executive Director
Mark Luttrell, Shelby County Mayor
Jim Strickland, City of Memphis Mayor
Rhea Taylor, Fayette County Mayor
Desi Franklin, Chair of LWDB for LWDA 13
Melanie Winfield, WIN Deputy Director of Operations
David Spencer, WIN Interim Chief Finance Officer
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